

PEEBLES COMMON GOOD FUND APPLICATION FOR FINANCIAL ASSISTANCE

Applicant Details Name and Address of Applicant/Organisation:	Peebles Community Trust c/o David Pye, Chairman,
Telephone No:	
E-mail address:	
Address to which payment should be made:	As above.
Activities Please supply a brief description of the activities of your organisation and the	Peebles Community Trust is a community owned organisation committed to creating "a sustainable Peebles – strengthening and improving the community's physical, economic, social and cultural infrastructure". Its core functions are:
benefits it brings to the local community:	to provide strategic context to development efforts within Peebles - in terms of social infrastructure, service provision, asset management and community / social enterprise.
	 to assist organisations in securing funding for development projects and other community activities.
	 to facilitate the taking into community ownership, management and/or operation such assets, social enterprises, and businesses as it may, from time to time, be appropriate in pursuing community interest.
	 to take forward a small number of the larger projects / initiatives.
	The Trust has headed up the preparation of a Peebles Town Action Plan (actions to be implemented between 2016 and 2018), and the drafting of the first stage of the Whole Town Master Plan (informing the direction and quality of development over the next 5 to 20 years).
	As well as moving elements of these plans forward, it is also actively reviewing opportunities for community acquisition of land and buildings to establish a community / enterprise hub within the town.

Assistance Requested Please indicate the sum requested and the purpose for which it will be used:	We are requesting the sum of £1,500 to instruct a specialist lawyer to draw up revised Articles of Association for the Trust, which would enable us to undertake a Community Right to Buy bid for land or buildings, or to accept the transfer of an asset. In order to do this, we need to have Articles of Association that are compliant with the recently adopted Community Empowerment (Scotland) Act.
When will the donation be required:	June 2016
If this is a one-off project then please give the following details –	
Date (s):	We wish to have appropriate Articles of Association in place by the end of June 2016
Estimated total cost:	£1,800
Funds already raised by applicant's own efforts:	£300
Funds raised or expected to be raised from other sources (please state sources):	

Other information

If you have other information which you feel is relevant to this application please provide details including details of any previous assistance given:

As our last audited accounts are for the period ending 30th Sept 2014 (copy attached), and the accounts for the previous financial year are currently with the accountant, I enclose a copy of our financial statement for the current financial year.

Declaration

I hereby make application for assistance as set out above and certify that the information I have provided is accurate

Signed:

Position Held: Chairman

Date: 12th May 2016

Note: All applications from organisations MUST be accompanied by a copy of the latest audited accounts

This completed form, accounts and any supporting details should be submitted to the Democratic Services Team Leader, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA for all funds. Telephone 01835 825005

Peebles Community Trust

Bank and cash transactions 1 October 2015 to 30 September 2016

rea	

Website

Date	From / To	Description	Receipts	Purchases	Balance	Cheque no
	Balance b/f				10,702.13	
	Bank charge	Bank charge		5.00	10,697.13	
13/11/2015		Membership fee		30.00	10,667.13	36
13/11/2015	M. Baete	exp claim 7		96.76	10,570.37	37
15/11/2015	Bank charge	Bank charge		5.00	10,565.37	
10/12/2015	Joe Wilton	Venue hire		26.00	10,539.37	38
15/12/2015	Bank charge	Bank charge		5.00	10,534.37	
15/12/2015	S. Dube	Fee		2,000.00	8,534.37	39
12/01/2016	A. Nicholson	Design work		338.00	8,196.37	40
12/01/2016	Keegan & Pennykidd	Insurance		54.75	8,141.62	41
14/01/2016	Elmbank Printing	Printing		145.80	7,995.82	42
18/01/2016	M. Baete	exp claim 8		280.35	7,715.47	43
21/01/2016	Bank charge	Bank charge	1	5.00	7,710.47	
11/02/2016	S. Dube	Fee		2,000.00	5,710.47	44
21/02/2016	Bank charge	Bank charge		5.00	5,705.47	
22/02/2016	Bester Graphics	Display material		277.50	5,427.97	45
25/02/2016	Joe Wilton	Woodfuel project		61.14	5,366.83	46
02/03/2016	Scottish Borders Council	Venue hire		176.00	5,190.83	47
11/03/2016	S. Dube	Fee		2,000.00	3,190.83	48
21/03/2016	Bank charge	Bank charge		5.00	3,185.83	49
07/04/2016	Zurich Insurance	Woodfuel group		273.75	2,912.08	50
07/04/2016	Treedgreen woodfuel group	Woodfuel group	2007 END	339.11	2,572.97	51
		WAS CITED ON THE CONTROL OF THE CONT				
	Total bank transactions		-	8,129.16	2,572.97	

Cash transactions 1	October	2014	to	30	September 2015

Date	From / To	Description	Receipts	Purchases	Balance
	Balance b/f				18.32
11/1/21016	Membership fees	Membership fees	84.00		102.32
11/1/21016	Donation		4.00		106.32
14/01/2016	Banners edits			10.00	96.32
16/01/2016	Stationery			3.38	92.94
26/01/2016	Domain hosting			9.60	83.34
09/02/2016	Banners edits			15.00	68.34
Total bala	nces cash and bank		88.00	37.98	2,641.31

Future commitments	Estimated
Lawyer Public meeting Steve Douglas Ruth Noble Visuals action plan Krystal hosting website	500.00 125.00 500.00 320.00 800.00 71.00
Total committed	2,316.00
Remaining balance	325.31



FINANCIAL STATEMENTS

YEAR ENDED 30 SEPTEMBER 2014

DIRECTORS
Mrs M L L Baete
C R C Carleton
D R Pye
J B Swanson

COMPANY SECRETARY Mrs M L L Baete

REGISTERED OFFICE 6 Crossland Crescent Peebles EH45 8LF

COMPANY NUMBER SC 432119

BANKERS Royal Bank of Scotland plc 4 Eastgate Peebles EH45 8SL

ACCOUNTANTS
Charles Gray & Co
Chartered Accountants
6 School Brae Business Centre
Peebles
EH45 8AT

YEAR ENDED 30 SEPTEMBER 2014

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REPORT OF THE DIRECTORS

The directors have pleasure in presenting their report and the financial statements for the year ended 30 September 2014.

STATEMENT OF DIRECTOR'S RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial period which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

PRINCIPAL ACTIVITY

The company continues to operate as a not-for-profit organisation to take forward community iniatives for the benefit of the community of Peebles. The company was successful in attracting an Awards For All grant from the Big Lottery Fund during the period ended 30 September 2013.

DIRECTORS

The directors who held office during the year were as follows:

Mrs M L L Baete

C R C Carleton

DR Pye

J B Swanson

SMALL COMPANIES

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

APPROVAL

The report of the directors was approved by the Board on 30 June 2015 and signed on its behalf by

MRS M L L BAETE COMPANY SECRETARY

PEEBLES

CHARTERED ACCOUNTANTS' REPORT TO THE DIRECTORS ON THE UNAUDITED FINANCIAL STATEMENTS OF PEEBLES COMMUNITY TRUST FOR THE YEAR ENDED 30 SEPTEMBER 2014

As described on page 6 you are responsible for the preparation of the financial statements and you consider that the company is exempt from an audit under section 477 of the Companies Act 2006. In accordance with your instructions and in order to assist you to fulfil your responsibilities, we have prepared the financial statements on pages 5 to 8 from the accounting records and from information and explanations supplied to us.

CHARLES GRÁY & CO CHARTERED ACCOUNTANTS

PEEBLES 30 June 2015

PROFIT AND LOSS ACCOUNT YEAR ENDED 30 SEPTEMBER 2014

			PERIOD 7/9/12 TO 30/9/13
	NOTE	£	£
TURNOVER	1	3,171	655
Cost of sales			
GROSS PROFIT		3,171	655
Administrative expenses		3,171	655
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION		-	-
Taxation on profit on ordinary activities	2		
PROFIT FOR THE FINANCIAL YEAR	4		

The company has no recognised gains or losses other than the results for the year ended 30 September 2014 and the period from 7 September 2012 to 30 September 2013.

BALANCE SHEET 30 SEPTEMBER 2014

CURRENT ASSETS	NOTE	£	2013 £
Cash at bank Cash in hand		6,687 31 6,718	9,372 31 9,403
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	3	6,718	9,403
NET ASSETS		_	_
Financed by:			
RESERVES Profit and loss account	4	-	_

For the year ended 30 September 2014 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for:

- (a) ensuring that the company keeps records which comply with section 386 of the the Companies Act 2006; and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of its financial year and of its profit or loss for the financial year in accordance with the requirements of section 393 of the Companies Act 2006, and which otherwise comply with the requirements of the Companies Act relating to financial statements, so far as is applicable to the company.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Board on 30 June 2015 and signed on its behalf by

MRS	M	L	L	BAET	E
DIRE	CI	Γ	R	•	

D PYE DIRECTOR

COMPANY NUMBER SC 432119

ACCOUNTING POLICIES

ACCOUNTING CONVENTION

The financial statements have been prepared in compliance with the Companies Act 2006 and under the historical cost convention. The financial statements have also been prepared in accordance with the Financial Reporting Standard For Smaller Entities (effective April 2008).

DEFERRED TAXATION

Provision is made for deferred taxation to the extent to which liabilities are likely to arise in the foreseeable future.

NOTES ON THE FINANCIAL STATEMENTS YEAR ENDED 30 SEPTEMBER 2014

1 TURNOVER

Turnover represents the value of donations, subscriptions and grants received which have been matched with the expenditure incurred to date on the development of the proposal for which the company was formed.

2 TAXATION ON PROFIT ON ORDINARY ACTIVITIES

No provision for taxation is required on the results of the year.

			2013
3	CREDITORS : AMOUNTS FALLING DUE WITHIN ONE YEAR	£	£
	Grant received in advance	6,718	9,403
4	PROFIT AND LOSS ACCOUNT		
	Retained profit for the period.	_	

5 CONTROLLING PARTY

The company is controlled by its directors.

FOR DIRECTORS' USE ONLY

PEEBLES COMMUNITY TRUST

INCOME AND EXPENDITURE ACCOUNT YEAR ENDED 30 SEPTEMBER 2014

	0	0	PERIOD 7/9/12 TO 30/9/13
	£	£	£
INCOME		0.000	520
Grant received		2,862	538 86
Donation		309	35
Subscriptions			
		3,171	659
EXPENDITURE			
Website	1,490		572
Hall hire	275		38
Company formation	70.4		45
Printing, postage and stationery	794		4
Advertising	295 269		_
Public meeting costs	48		-
Sundry			
		3,171	659
OPERATING PROFIT			-

